

BURFORD SCHOOL



Burford School

Policy on Violence



INVESTOR IN PEOPLE



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Policy on Violence

This policy was approved by the Governing Body on 9th May 2007

This policy will be reviewed Summer 2009

Introduction

Staff at Burford School are aware that parents and visitors may be violent or abusive, although the incidence of this is very, very low.

Statement of intent

Violent and abusive behaviour will not be tolerated at Burford School

Actions

The school has electronically operated gates on the road and pedestrian entrances which are managed by the School Office staff and Caretaker.

The School Office has a window and entry system for protection of staff and children. All visitors are requested to enter the school by the main door, sign in and wear a Visitor badge prominently for the duration of their visit.

All staff should feel confident to challenge any person not known to them and not wearing a Visitor's badge. If they are concerned about doing this the staff member should find another member of staff to accompany them so that help can be summoned if necessary.

If a member of staff feels that a situation may potentially lead to violence or abuse they should inform the headteacher or another member of staff.

Action should be taken if a potentially violent or abusive parent/visitor is attending for a meeting. The meeting should be held with an additional person in the room and the staff should site themselves nearer the door to allow escape if necessary.

It is important that staff report any concerns that they have and take action to protect themselves if necessary.