



## **Parental/Carer request for school to administer medicine**

Prescription medicines must be in-date, in the original container as dispensed by a pharmacist and include instructions for administration, dosage and storage. Antibiotics prescribed three times a day can be taken outside of the school day, however, the school will support children who have been prescribed antibiotics that need to be taken **four** times a day.

Non-prescription medication will only be given in exceptional circumstances and with the expressed permission of the Headteacher.

<b>Name of child</b>	
<b>Class</b>	
<b>Date of birth</b>	
<b>Date of request</b>	
<b>Medical condition</b>	
<b>Medicine</b>	
<b>Expiry date</b>	
<b>Dosage and method</b>	
<b>Start and end date</b>	
<b>Timing</b>	
<b>Self-administration</b>	Yes/No
<b>Procedures to take in an emergency</b>	
<b>Known side-effects</b>	

**Signed by parent/guardian:** ..... **Date:** .....

**Signed by Headteacher:** ..... **Date:** .....

