



Burford School & Nursery

'Enjoy, Achieve, Succeed Together'

Marlow Bottom, Marlow, Buckinghamshire SL7 3PQ

T: 01628 486655

E: office@burfordschool.co.uk

W: www.burfordschool.co.uk

Headteacher: Tracey Marshall, MA (Ed) CMgr

26th September 2025

Dear Parents and Carers

Burford School's Gift of Opportunity

Burford School invites you to support the development of the school's facilities and to support our children in enjoying, achieving and succeeding during their time at Burford.

Unrestricted donations (gifts not donated to a specific project) are very important as they provide the school with the flexibility to use the philanthropic support we receive where it is needed most. The headteacher and the governors will ensure your donation will provide the maximum benefit to the pupils of Burford. With your help, your support will be used where it is needed most.

Questions & Answers

What is the Gift of Opportunity Fund?

The Gift of Opportunity Fund runs every academic year to raise income for projects of immediate need around the school. The projects funded will enhance and broaden the educational experience of the pupils at Burford/

Why does Burford need to raise funds?

In order to meet the ambitions of the school to maintain an outstanding education and to build an equivalent environment for all pupils of Burford to enjoy during their time here, donations from the Burford family are crucial as the state funding meets only the minimum requirements.

Who supports the Opportunity Fund?

We accept support from anyone: parents, carers, grandparents, Alumni, governors, trusts and companies. Therefore, we look to the Burford community to invest in the future of our pupils. All support is greatly appreciated – no matter what the size of the gift. Together we can make a huge difference.

How can I support?

You can choose either to give a one off donation or make a regular donation. We currently payments via Parent Pay or you can set up a Direct Debit via your bank.

Please complete the donation form attached which will enable us to claim Gift Aid for the donations that we receive.

Kind regards.

Mrs Marshall

*Please return this form to the school office or
by email to: finance@burfordschool.co.uk*

BURFORD SCHOOL



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Charity Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK tax payer.

In order to Gift Aid your donation, you must tick the box below:

I want to Gift Aid my donation and any donations I make in the future.

Name of Charity: Burford School Fund

I am a UK taxpayer and understand that if I pay less income Tax and / or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that year, it is my responsibility to pay and difference.

I wish to make payments to the Burford School Fund by (Tick as appropriate)

Parent Pay

Direct Debit

My Details

Title _____ First Name or Initial (s) _____

Surname _____

Full home Address _____

Postcode _____ Date _____

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code

Yours sincerely,

Mrs Marshall

Headteacher

