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8<sup>th</sup> September 2025

Dear Parents & Carers,

Each year we are required to receive updated forms for our school records from parents to ensure the information we have on file is up to date.

Many thanks to everyone who have completed these and returned them to us. Unfortunately, we still have a number outstanding. If you haven't yet completed the forms, please do so ASAP. Without a completed form, your child will not be allowed to walk home alone (Y5 and Y6 only) or be released to another adult. Please note, children cannot be collected by anyone under the age of 16.

### Authorised pick up

- Years 1–4: Authorised Pick-Up Form - <https://forms.gle/a19w2HNY7ETcWVfq5>
- Years 5–6: Permission to Walk Home Alone - <https://forms.gle/42p5Bw6N8R2vpsb48>

### Image Consent

- <https://forms.gle/8zT3F3ywkfW4Rrwj8>

### Medication

If your child requires any medications to be kept in school. please ensure that these are brought to the school office, with a completed Healthcare Plan form.

- [Healthcare Form](#)

### Data Record Sheet

This week, your child will be bringing home their Data Record Sheet. This is a summary of the basic information that we hold on our system regarding your child. Please review the information and, **if any changes are required**, write the updates on the form and return it to the school office by Friday 19<sup>th</sup> September. **Please only return the form if an update is required.**

Many thanks  
Burford School