



11<sup>th</sup> July 2025

Dear Parents & Carers,

As we approach the end of term, we would like to thank you for your continued support throughout the year and share some important reminders to help prepare for the start of the new academic year.

### Lost Property

All lost property must be collected from the Stamping Shed by Monday, 21st July. Any unclaimed items after this date will be passed to FOB for second-hand uniform sales, donated to charity, or disposed of.

### Car Park Permits

To ensure the safety of the children, please be reminded that there is no parking or vehicle access on the school site after 8am or before 4.15pm, including for pick up / drop offs for appointments, late arrivals, or to bring forgotten items.

If you require access to the school car park during the school day, please ensure you apply or reapply for a car park permit. Applications must include a copy of your valid disabled badge.

[application-for-parking-permit.pdf](#)

### Medication in School

All medications kept at school will be sent home with your child on the last day of term. If you prefer that your child is not given their medication, please arrange to collect it directly from their class teacher on their last day. Any medications not collected will be safely disposed of over the summer holiday.

For any medications returning to school in September, please ensure that these are brought to the school office on the first day of term, with a completed Healthcare Plan form.

[Healthcare form](#)

### Forms

Each year, we require an updated authorised pick-up form and image consent form for every child. Please complete the forms below before 21<sup>st</sup> July. When completing the forms, please ensure that you use the year and class that your child will be in from September.

#### Authorised pick up

- **Years 1–4:** Authorised Pick-Up Form - <https://forms.gle/a19w2HNY7ETcWVfq5>
- **Years 5–6:** Permission to Walk Home Alone - <https://forms.gle/42p5Bw6N8R2vpsb48>

#### Image Consent

- <https://forms.gle/8zT3F3ywkfW4Rwj8>

Kind regards  
Burford School