

School News

'Enjoy, Achieve, Succeed Together'



ISSUE

1

18th September 2026



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Headteacher Awards

Well done to everyone who received a Headteacher's Award last week!

Pine – Amber
Oak – Sophia M
Elm – Dolly
Chestnut – William
Beech – Cora
Cedar – Scarlett
Juniper – Zain
Willow – Louis
Sequoia – Gabriel
Cherry – Antonia and Lucas
Hawthorn – Krisla
Ash – Rayan

Dear Burford families,

Welcome to our first Burford newsletter of the new school year! Thank you to all the parents who have helped their children back into the routine of going to school every day, getting back into the swing of those 8.30 – 8.40 starts.

It has been a lovely beginning to the new year. We have welcomed our new intake of Reception children and several new children through the school, adding to our incredible Burford family. The teachers have been busy greeting our new and existing families by hosting our curriculum objectives meetings from this week. We hope you have found them interesting and informative as to what your children will be learning this year. Please encourage your children to show our value of curiosity by asking lots of questions in their new learning. We teachers love to be questioned!

Some early words of praise. We would like to send a huge thank you to all the children in Year 6 supporting each other during the administration of the Secondary Transfer Test last week. The challenges that our brave oldest children face through Year 6 are not inconsiderable and they all did a tremendous job, showing resilience, responsibility and kindness. We are very proud of them. We would like to also thank all the families who helped us raise money for our annual Jeans for Genes day, with money raised helping fund valuable people, services and charities who support children living with genetic conditions.

I would also like to thank our dedicated Burford staff team who have helped the children with their learning, safety and wellbeing this week. 2026-27 is looking like another amazing year, full of potential and promise.

Finally, thank you for all the kind words offered for Mrs Marshall. She will be back very soon.

Mrs Puddephatt
Deputy Headteacher

'Enjoy, Achieve, Succeed
Together'

Burford School & Nursery, Marlow Bottom

Message from the Chair of Governors

On behalf of the Local Governing Body, I'd like to extend a very warm welcome back to all our families, children and staff as we begin a new school year. We hope you enjoyed a wonderful summer break and found plenty of opportunities to rest, recharge and enjoy time together. The start of a new year always brings a lovely sense of energy, with children settling back into routines, reconnecting with friends and diving into their learning.

A special welcome to the new families joining our school community — we're so pleased to have you with us. We hope your children are settling in well and enjoying the start of their Burford journey. The governors and Friends of Burford will be hosting a coffee morning for new parents on Thursday 1st October, 9–10am, and we'd love to see you there.

As governors, we remain committed to ensuring the school continues to thrive, and we're excited for the year ahead. Thank you, as always, for your support and partnership — it truly makes a difference. Here's to a positive, happy and successful term for everyone.

Sally Hillyer

Start of Term Reminders

As we settle into the new school year, we'd like to remind all parents and carers to complete any required start-of-term forms as soon as possible. These forms help us keep our records up to date and ensure we have the information we need to support your child throughout the year. Links to all the forms can be found below.

- Image Consent - <https://forms.gle/p5cW2X4aXSFSXKGC8>
- Year R-Y4 Authorised Pick Up - <https://forms.gle/1PkARBmSfUysQ4w1A>
- Y5 and Y6 Permission to walk home - <https://forms.gle/VE7etX4tcqF7mi6e7>

Attendance

If your child is unwell or unable to attend school, please email attendance@burfordschool.co.uk before 9.00am on the day of their absence. This helps us keep our attendance records accurate and ensures we know your child is safe.

Please ensure that your child arrives in school between 8.30am and 8.40am. If your child arrives after this time, they will receive a late mark, which will affect their attendance mark. Arriving on time each day helps children settle into class and ensures they don't miss important learning at the start of the day.

Good attendance is incredibly important. Being in school every day helps children make the most of their learning, build friendships and take part in all aspects of school life. We appreciate your support in helping your child attend school regularly and punctually throughout the year.

Class Parent Representatives

We're also looking for Parent Representatives for each class. Parent Reps play a valuable role in helping to share information and build a strong sense of community within each year group.

If you'd like to volunteer to be your class Parent Rep, we'd love to hear from you! Please complete the Google form below to register your interest. If your class already has a Parent Rep, please let the school office know who this is so we can update our records. <https://forms.gle/CVxGFXhfNAjvYGKo8>

Healthy Lunchboxes & Snacks

A gentle reminder that we encourage all children to bring healthy lunchboxes and snacks to school to help keep them fuelled for a busy day of learning and play.

Healthy lunchbox ideas include sandwiches, wraps or pasta, fresh fruit and vegetables, yoghurt, cheese, crackers, rice cakes or oat bars. For break time, fruit or vegetables make great healthy snacks.

Please remember that **chocolate, sweets and confectionery should not be included** in lunchboxes or snacks. We are also a **nut-aware school**, so please do not send any items containing nuts, including peanut butter, chocolate spreads containing nuts, cereal bars with nuts or other nut-based products.

Thank you for helping us create a healthy and safe environment for all of our pupils.

Meet the Burford Team

As we begin a new school year, we'd like to introduce the wonderful team who are here to support the children and families throughout the year.

Our class teachers are your first point of contact for any questions about your child's learning, progress or day-to-day life in the classroom. They are always happy to help and will be in touch with you regularly.

If you have questions about attendance, school lunches, clubs, trips or other general school matters, our friendly school office team is here to help and can direct you to the right member of staff if needed.

We believe that strong partnerships between home and school are key to a happy and successful year, so please do get in touch if you have any questions—we are always happy to help.

Senior Leadership Team

Year	Class
Mrs Marshall	Headteacher
Mrs Puddephatt	Deputy Headteacher
Mrs Ashby Harvey	Assistant Head
Mrs Hyatt	Assistant Head

Office

Mrs Royds / Mrs Gryckiewicz

Teachers

Year	Class	Teacher
Nursery	Acorns	Miss Hughes
Reception	Holly	Mrs Nash
Reception	Sycamore	Mrs Phillips
Year 1	Pine	Miss Doherty / Mrs Morrison
Year 1	Oak	Ms Fowler Marsh
Year 2	Elm	Miss Tolmie
Year 2	Chestnut	Mrs Azam
Year 3	Cedar	Miss Housden
Year 3	Beech	Mrs Ashby-Harvey / Miss Fulbrook
Year 4	Willow	Mrs Hollingsworth
Year 4	Juniper	Mrs Pease
Year 5	Sequoia	Miss Edwards
Year 5	Cherry	Mrs Creek
Year 6	Ash	Miss Cornelius
Year 6	Hawthorn	Mrs Bull / Mrs Puddephatt
Music Lead		Mr Walker
PE Lead		Mr Mettler
ELSA and Wellbeing Lead		Mrs Mettler

Teaching Assistants

Mrs Pimlott	Mrs Payne	Miss Wilkes	Miss Hammond
Mrs Lewis	Mrs Davis	Miss Gabb	Miss Battersby
Miss Inglott	Mrs Hamburger	Mr Battersby	Mrs Atkins
Miss Trott	Miss Fogg	Mrs Ahsan	Mrs Dearman
Miss Amos	Mrs Giles	Mrs Battersby	Miss Fearon
Mrs Skinner	Librarian		

Midday Supervisors

Mrs Webb	Mrs Purchase	Mrs Ehrle	Mrs Qureshi	Mrs Jedras	Mrs Simmonds
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Volunteers Welcome! If you would like to volunteer to support children in class, help with reading or activities, or get involved with Friends of Burford, we'd love to hear from you. Please email office@burfordschool.co.uk.

After School Clubs

Clubs Are Back!

Our after-school clubs are back for another exciting term, with something for everyone to enjoy!

We offer a fantastic range of school-run clubs, as well as a variety of Clubs delivered by our trusted external providers.

Children can choose from activities including rugby, chess, textiles, crafts, cookery, art, coding, gymnastics and cheerleading, giving them plenty of opportunities to learn new skills, be creative and have fun with friends.

Full details of all clubs, including the days they run, age groups and booking information, can be found on the Burford School website. Places for some clubs are limited, so we encourage families to book early to avoid disappointment.



Key Dates

Key dates for this academic year will be uploaded on our website next week, however, until then, some key dates for your diary are:

- 24/09 - Year 5 Woodrow
- 28/09 – Reception Class Photos (Maidenhead Advertiser)
- 30/09 – Photos
- 01/10 – Year 2 Mastering Numbers Workshop
- 03/10 – FOB Lego Event
- 06/10 – Year 1 Bekonscot
- 08/10 – Year 2 Florence Nightingale Day
- 14/10 – Year 1 Mastering Numbers Workshop
- 14/10 – Parents' Evening
- 20/10 – Parents' Evening
- 21/10 – Reception Mastering Numbers Workshop

School Lunches

School Census Day will take place on Thursday 1st October. The number of school meals ordered by children in EYFS and KS1 on this day has a direct impact on the funding the school receives, so we encourage as many children as possible to enjoy a school meal.

To support this, Kids Lunch Co has updated the menu for Census Day. Instead of creamy tomato and tuna pasta, the main meal will now be fish finger sandwiches. The usual jacket potato and sandwich options will still be available.

If you have already placed an order for Thursday 1st October, you will need to re-order your child's meal due to the menu change. Please do this before 12:00 pm on 25th September.



A vibrant poster for a LEGO Master Builders Workshop. The background is a colorful cityscape made of LEGO bricks. Two LEGO characters, a boy and a girl, are holding bricks. The title 'MASTER BUILDERS' is in large, pixelated letters. Below it, 'LEGO® WORKSHOP' is on a blue banner. A yellow box contains the text 'BUILD. CREATE. IMAGINE. JOIN US FOR AN AMAZING LEGO® ADVENTURE!'. At the bottom, four colored boxes provide event details: Date (Saturday 3 October), Time (1:00 - 2:30 PM), Ticket Cost (£16.50 per child), and Venue (School Hall, Burford School). A large yellow box says 'BOOK NOW!' with the website 'www.ticketsource.com/fob'. A small logo for 'Friends of Burford' is in the bottom right corner.

FRIENDS OF BURFORD

MASTER BUILDERS

LEGO® WORKSHOP

BUILD. CREATE. IMAGINE.
JOIN US FOR AN AMAZING LEGO® ADVENTURE!

DATE	TIME	TICKET COST	VENUE
SATURDAY 3 OCTOBER	1:00 - 2:30 PM	£16.50 PER CHILD	SCHOOL HALL BURFORD SCHOOL

BOOK NOW!
www.ticketsource.com/fob

FRIENDS OF BURFORD

FUN ★ TEAMWORK ★ CREATIVITY ★ MEMORIES
ALL BRICKS, ALL IMAGINATIONS, ALL FUN!

Parent Forum

Thank you for your feedback for the Parent Forum meeting this week. Please find below the dates for the Parent Forum meetings for the next academic year.

- Wednesday 4th November 2026, 9:30am
- Wednesday 24th March 2027, 9:30am
- Wednesday 9th June 2027, 9:30am

Parents will be able to provide feedback for these meetings using the Google Form which will be available from September.

School Applications

Primary School Applications

We are delighted to offer prospective parents tours of our school fortnightly on a Friday. Please contact the school office to book an appointment:

office@burfordschool.co.uk / 01628 979 040

Cool Milk

Free milk is available for all children under the age of five in school, funded by the UK government.

In our school, this milk is provided by Cool Milk, the UK's leading school milk supplier.

When your child turns five, you are able to pay a subsidised rate for your child to continue to receive milk. If you wish for your child to continue receiving milk from the age of five, simply register with Cool Milk directly via their website (www.coolmilk.com).

Medication

If your child requires medication to be kept in school, please bring this to the school office on the first day of term, with a completed healthcare form (please note that a new form is required for each academic year) [Burford School \(primarysite-prod-sorted.s3.amazonaws.com\)](http://Burford School (primarysite-prod-sorted.s3.amazonaws.com)).

Any medications that come into school need to be brought to the school office by the parent. We are only able to administer medications prescribed by a doctor and they must have the prescription label on them.

If you require the school to administer antibiotics, we are only able to do this if the medication is required 4 times a day. Please bring the medication to the school office, with a completed form:

[Burford School \(primarysite-prod-sorted.s3.amazonaws.com\)](http://Burford School (primarysite-prod-sorted.s3.amazonaws.com))

If you have any questions regarding the medical needs of your child, please see Mrs G in the front office.

Music lessons

Many KS2 children at Burford enjoy learning to play a musical instrument. If your child would like to start learning an instrument in September, our instrumental lessons are offered through Bucks Music Trust (BMT), who provide instrumental tuition during school hours. Children will be taught for 33 lessons during the academic year, spread over the 3 terms. Lesson times are arranged on a rota basis to minimise the effect of missing the same class English/maths lesson each week.

If you would like to apply for lessons, or would like any further information, please contact Bucks Music Trust or **complete the BMT application form online at** <https://www.bucksmusic.org/book-lessons-2/>

School Contact Details

Following on from our previous communications, if you need to contact the school, please do so using either of the methods below:

Absences: Attendance@burfordschool.co.uk

Email: office@burfordschool.co.uk

School Phone: 01628 979 040

A blue speech bubble button with the text "CONTACT US" in white capital letters.

Gift of Opportunity

The Gift of Opportunity Fund runs every academic year to raise income for projects of immediate need around the school.

The projects funded will enhance and broaden the educational experience of the pupils at Burford.

In order to meet the ambitions of the school to maintain an outstanding education and to build an equivalent environment for all pupils of Burford to enjoy during their time here, donations from the Burford family are essential as the state funding meets only the minimum requirements.

If you would like to donate to the gift of opportunity fund, please email office@burfordschool.co.uk

Polite Reminders

Do not walk up or down the school drive – it is not safe at any time of the day. Please use the pedestrian entrance and fenced off walk way.

School gates

Children should be dropped off at school ready for the start of the school day at 8.40am. Please ensure that you have left the school site before 8.50am after school drop off, as this is when the gates will be locked. The side gate to the playing field car park will not be unlocked during the school day, so if you are attending for a meeting, please ensure that you use the main school gate.

Hard Copies of letters

Where possible, if we require a form to be completed, we will always endeavour to provide this as an electronic form so that parents are not required to print these at home.

On the occasions where this will not be possible, if you require a printed copy, please let the school office know and they will be happy to print a copy for you.

Dogs

Dogs are **not** permitted on the school grounds at any time. This includes dogs walking or being carried.

Upcoming dates

For term dates, please visit:

2025/2026 - [Term Dates | Burford School](#)

Calendar Dates: [2025 - 2026 calendar.xlsx](#)

Please do not hesitate to contact the school office if you have any questions or comments regarding any of the events.

Lost Property

We have already have a large quantity of lost property.

Please ensure all clothing and shoes brought into school are labelled so that it can be returned to your child.

If your child has lost any unnamed items, please check the stamping shelter.

Parking Permits

If you have reason to require a parking permit or currently have permission to park on school grounds, you will need to submit an application form, and send a copy of your disabled badge, if applicable. We will issue a new permit if the application is valid. [application-for-parking-permit.pdf](#)

To ensure the safety of the children, please note that parents should not be driving in to the school car park during the school day, including for pick up / drop offs for appointments, late arrivals, or to bring forgotten items. Without a permit, the only time that you will be permitted to drive into the school is to collect a poorly child.

The Lantern Church
Marlow Bottom

HARVEST SUNDAY

27th September
All Age Service
11:00

Come & join in our
celebration of all
we've been given

please bring
donations for



Weekly Letter Summary

Week Commencing 7th September

Whole School

Author Visit - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2924>

Forms for new Academic Year – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2920>

PE days - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2923>

Curriculum Objectives meetings - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2918>

Medical - If your child has a medical condition or requires any medicines to be kept in school, please bring these to the school office on Monday morning with a completed Healthcare Form -

<https://www.burfordschool.co.uk/attachments/documents.asp?id=1053>

Christmas card design- <https://www.burfordschool.co.uk/attachments/documents.asp?id=3035>

KS2

Author Visit - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2931>

Choir – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2752>

Reception

Phonics workshop- <https://www.burfordschool.co.uk/attachments/documents.asp?id=2951>

Year 1

Year 1 Trip to Bekonskot – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2836>

Phonics workshop- <https://www.burfordschool.co.uk/attachments/documents.asp?id=2953>

Year 5

Woodrow – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2664>

Week Commencing 14th September

Whole School

Christmas card design- <https://www.burfordschool.co.uk/attachments/documents.asp?id=3035>

Author Visit - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2924>

Forms for new Academic Year – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2920>

KS2

Author Visit - <https://www.burfordschool.co.uk/attachments/documents.asp?id=2931>

Choir – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2752>

Reception

Phonics workshop- <https://www.burfordschool.co.uk/attachments/documents.asp?id=2951>

Year 1

Year 1 Trip to Bekonskot – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2836>

Phonics workshop- <https://www.burfordschool.co.uk/attachments/documents.asp?id=2953>

Year 2

Florence Nightingale Day - <https://www.burfordschool.co.uk/attachments/documents.asp?id=3045>

Year 5

Woodrow – <https://www.burfordschool.co.uk/attachments/documents.asp?id=2664>

Swimming – <https://www.burfordschool.co.uk/attachments/documents.asp?id=3078>

Year 6

Swimming - <https://www.burfordschool.co.uk/attachments/documents.asp?id=3078>